



# CULTURE AND COMMUNITIES OVERVIEW AND SCRUTINY PANEL

TUESDAY, 24TH JANUARY, 2017

At 6.30 pm

in the

COUNCIL CHAMBER - TOWN HALL,

## SUPPLEMENTARY AGENDA

### PART I

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
7.	<u>BUDGET 2017/18 REPORT</u> To receive the Budget 2017/18 Report.	3 - 38

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## ADULT, CHILDREN &amp; HEALTH SERVICES

	<u>From</u>	<u>Period or Unit of charge</u>	<u>2017/18 Charge per period / unit</u>	<u>2016/17 Charge per period / unit</u>	<u>% Increase</u>
			£	£	
<b>EARLY HELP AND SAFEGUARDING</b>					
Early Help and Safeguarding charges are mainly linked to RBWM fostering allowances which are made up of an age-related core allowance plus a career element payment linked to expertise. The core allowance is set in line with the National Fostering Network guidelines.					
<b>Fostering - Core allowance:</b>	0-2 yrs	Per week	142	145.43	-2.4%
	2-4 yrs	Per week	145	145.43	-0.3%
	5-10 yrs	Per week	163	165.66	-1.6%
	11-15 yrs	Per week	184	206.23	-10.8%
	16+ yrs	Per week	216	250.88	-13.9%
<b>Fostering - Career Payment - all children age 0 to 16+</b>	Level 1	Per week	195	195	0.0%
	Level 2	Per week	260	260	0.0%
	Level 3	Per week	390	390	0.0%
<b>Parental contribution towards cost of children in care</b>	April-16	Per week	Up to the full cost of the placement	Up to the full cost of the placement	
<b>Foster care placements - Charges to other local authorities for placing non-RBWM children</b>	April-16	Per week	Cost of the placement	Cost of the placement	
<b>Short term breaks for disabled children - Charges to other local authorities for placing non-RBWM children</b>	April-16	Per week	Cost of the placement	Cost of the placement	
<b>Administration charge to other local authorities for foster care placements and short term breaks.</b>	April-16	Per week	100	100	0.0%
<b>Charges to other local authorities and voluntary adoption authorities for placing non RBWM children for adoption with families within the Adopt Berkshire partnership</b>					
Per child	April-16	Fixed fee	27,000	27,000	0.0%
2 siblings		Fixed fee	40,500	40,500	0.0%
3 or more siblings		Fixed fee	54,000	54,000	0.0%
<b>Flying High Play Scheme</b>	April-16	Per day	25	25	0.0%

<b>ADULT, CHILDREN &amp; HEALTH SERVICES</b>
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**HOME TO SCHOOL TRANSPORT - CONCESSIONARY FARES**

Charges take effect from the beginning of each academic year in September.

		<u>Academic Year</u> <u>2017/18</u>	<u>Academic Year</u> <u>2016/17</u>	<u>% Increase</u> <u>2017/18-2016/17</u>		
<b>Pupils not entitled to free transport</b>						
	<b>From</b>	<b>£</b>	<b>£</b>			
<b>Coach pass on a contracted school bus for RBWM resident pupils</b>						
M3	Hurley to Bisham Primary School	Sep-17	Annual ticket	580	570	1.8%
M8	Eton Wick to St Peters Middle, Old Windsor	Sep-17	Annual ticket	295	290	1.7%
M9	Knowl Hill / Waltham St Lawrence to Piggot School	Sep-17	Annual ticket	580	570	1.8%
M12	Waltham St Lawrence to Waltham St Lawrence Primary	Sep-17	Annual ticket	580	570	1.8%
M10	Eton Wick to Dedworth Middle and St Edwards Royal Free Schools, Windsor	Sep-17	Annual ticket	295	290	1.7%
M11	Eton Wick to Windsor Boys, Windsor Girls and Trevelyan Schools	Sep-17	Annual ticket	295	290	1.7%
<b>Coach pass on a contracted school bus for non RBWM-resident pupils</b>						
M3	Hurley to Bisham Primary School	Sep-17	Annual ticket	780	765	2.0%
M8	Eton Wick to St Peters Middle, Old Windsor	Sep-17	Annual ticket	295	290	1.7%
M9	Knowl Hill / Waltham St Lawrence to Piggot School	Sep-17	Annual ticket	780	765	2.0%
M12	Waltham St Lawrence to Waltham St Lawrence Primary	Sep-17	Annual ticket	780	765	2.0%
M10	Eton Wick to Dedworth Middle and St Edwards Royal Free Schools, Windsor	Sep-17	Annual ticket	295	290	1.7%
M11	Eton Wick to Windsor Boys, Windsor Girls and Trevelyan	Sep-17	Annual ticket	295	290	1.7%
<b>Coach pass on a commercial bus route for non RBWM-resident pupils</b>						
	Coach pass on contracted school bus for non- RBWM resident pupils			780	765	2.0%
<b>Post 16 pupils</b>						
	First Great Western Reduced Fare Rail Card (price subject to confirmation from FGW)	Sep-17	per annum	tbc	80.00	
	Administration fee for FGW reduced fare rail card	Sep-17		10	10	0.0%
	Administration charge to replace a lost rail or coach pass	Sep-17	per pass	20	20	0.0%
	<b>Mainstream and SEN transport for pupils not entitled to free transport on RBWM contracted services</b>	Sep-17	per annum	580	570	1.8%

**ADULT, CHILDREN & HEALTH SERVICES**

		<u>2017/18</u>	<u>2017/18</u>	<u>2016/17</u>	<u>2016/17</u>	% Increase 2017/18-2016/17	% Increase 2017/18-2016/17
		£	£	£	£		
<b>GENERAL</b>							
<p>These charges are operative from 1st April 2016, except where they are based on Income Support rates, in which case they are operative from the date in April that these are updated.</p> <p>Charges to Other Local Authorities, and to users of the service assessed as being full cost payers, are generally calculated according to a formula which accounts for direct costs, administration overheads and, where appropriate, the use of capital assets.</p> <p>Other charges are reviewed annually taking account of government guidance and changes in the levels of pay and prices, and may be rounded to the nearest 5p or 10p in order to facilitate the collection of cash. For services where daily rates apply charges are set at multiples of five or seven. Other rates are set to equal an exact amount of Income Support benefit.</p>							
<b>CARE FOR ADULTS</b>							
<b>RESIDENTIAL CARE</b>							
<p>Residents are required by statute to be assessed to contribute towards the cost of their residential care. The assessment must be carried out according to statutory guidelines.</p> <p>The minimum assessed contribution will be equal to the Income Support &amp; premium received by the resident, less their statutory personal allowance. The maximum charge is the actual cost to the Council of purchasing or providing the residential care placement.</p>							
<b>Homes for Older People - residential care in RBWM commissioned homes</b>							
Maximum charge							
Residential Home placements	week	707		693		2.0%	
Nursing Home placements (FNC to be deducted where applicable)	week	854		840		1.7%	
<b>Homes for People with Learning Disability - residential care</b>							
Homeside Close and Winston Court - Standard Charge to other local authorities	week	1,554		1,519		2.3%	
<p>Other than in exceptional circumstances, the charge to the service user will be equal to their benefit payment less the personal expenses allowance</p> <p>Note - where additional staff are required above that usually provided, to support a particular placement then the cost of providing that staffing will be rechargeable in addition to the standard daily/weekly rate.</p>							

ADULT, CHILDREN & HEALTH SERVICES

				<u>2017/18</u>	<u>2017/18</u>	<u>2016/17</u>	<u>2016/17</u>	% Increase	% Increase	
				£	£	£	£	2017/18-2016/17	2017/18-2016/17	
<b>COMMUNITY CARE &amp; RESPITE CARE</b>										
These charges apply to RBWM residents who are Personal Budget Holders, and to other local authorities who may										
A Personal Budget Holder is a resident assessed as eligible to receive social care services. A budget sufficient to										
Should a Personal Budget Holder from another local authority purchase services provided by this authority, then this authority will charge that Personal Budget Holder for the full cost of providing the service, this will generally be 25% above the charges set for Personal Budget Holders of this authority.										
OLA is an abbreviation for "Other Local Authority"										
PBH is an abbreviation for "Personal Budget Holder"										
<b>Homes for People with Learning Disability - Respite care</b>										
				RBWM residents & PBH	OLA + Full Cost Payers	RBWM residents & PBH	OLA + Full Cost Payers			
	RBWM - PBH	night		150		150		0.0%		
	OLA - Weekdays Mon-Thurs	night			437		428		2.1%	
	OLA - Weekends Fri-Sun	night			508		498		2.0%	
<b>Homecare</b>										
	Standard Charge	BRIEFING PAPER REQUESTED	hour	17.95		16		12.2%		
<b>Learning Disability: day activity charge</b>										
	morning or afternoon session in daycentre for									
	ratio 1:1	session		83.40	104.20	81.90	102.40	1.8%	1.8%	
	ratio 1:2	session		41.70	74.00	41	73	1.7%	1.8%	
	ratio 1:3	session		27.80	52.70	27.30	51.80	1.8%	1.7%	
	ratio 1:5	session		16.70	33.90	16.40	33.30	1.8%	1.8%	
	ratio 1:10	session		8.30	19.60	8.20	19.30	1.2%	1.6%	

ADULT, CHILDREN & HEALTH SERVICES

			<u>2017/18</u> £	<u>2017/18</u> £	2016/17 £	2016/17 £	% Increase 2017/18-2016/17	% Increase 2017/18-2016/17
<b>Room Hire - Learning Disability Day Centres</b>								
6.00-11.00 Monday to Friday and 9.00-11.00 Saturday to Sunday								
	Ground Floor, Hall & Kitchen	Hour	22.80		22.40		1.8%	
	Dance Studio	Hour	16.50		16.20		1.9%	
	Music / Art Room	Hour	13.90		13.70		1.5%	
There is an additional charge for public liability insurance and staffing when required								
<b>Older Persons: Day Centres</b>								
	RBWM - PBH	per day	58.00		58		0.0%	
	RBWM - PBH - Lady Elizabeth House	per day	to be agreed					
	transport single Journey to day centre/activity (max 2 charges per session)	per journey	5.00		5		0.0%	
<b>Blue Badge</b>								
	Blue badge	Per Badge	10.00		10		0.0%	
<b>Older Persons: Residential Respite</b>								
	In residential and nursing homes, arranged by the Council	per week	679.00		to be agreed			
<b>ALLOWANCES</b>								
<b>Direct Payments - Rates payable to service user</b>								
	Standard Rate - care provided by homecare agency	per hour	17.95		17		5.6%	
	Sleeping Night Service	per night	60.00		60		0.0%	
<u>Rates payable for employment of Personal Assistant</u>								
	Start up and emergency reserve	one-off	500.00		500		0.0%	
	Composite Rate for a Personal Assistant	hour	14.25		14		1.8%	
	Standard Rate including all oncosts	hour	12.32		12.10		1.8%	
	Enhanced Rate including all oncosts	hour	22.72		22.32		1.8%	
<b>Assisted Transfers - Housing</b>								
		per move						
	from 1 bed to a bedsit		750		750		0.0%	
	from 2 bed with garden to a bedsit		3,750		3,750		0.0%	
	from 2 bed with garden to 1 bed property		2,500		2,500		0.0%	
	from 2 bed without garden to bedsit		2,500		2,500		0.0%	
	from 2 bed without garden to 1 bed property		1,750		1,750		0.0%	
	from 3 bed to bedsit		6,250		6,250		0.0%	
	from 3 bed to 1 bed property		5,000		5,000		0.0%	
	from 3 bed to 2 bed with Garden		2,500		2,500		0.0%	
	from 3 bed to 2 bed without Garden		3,750		3,750		0.0%	
	from 4 bed to bedsit		7,500		7,500		0.0%	
	from 4 bed to 1 bed property		6,250		6,250		0.0%	
	from 4 bed to 2 bed with Garden		3,250		3,250		0.0%	
	from 4 bed to 2 bed with without Garden		5,000		5,000		0.0%	
	from 4 bed to 3 bed		2,500		2,500		0.0%	

<b>OPERATIONS &amp; CUSTOMER SERVICES</b>
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	<u>2017/8</u>	<u>2016/17</u>	<u>Increase</u>
	<u>£</u>	<u>£</u>	<u>%</u>
<b><u>COMMUNITY ENFORCEMENT &amp; PROTECTION</u></b>			
<b>WASTE</b>			
<b>Special Collection Service, Trade Waste &amp; Other</b>	31	30	3.3%
-special collection service -one item	36	35	2.9%
-special collection service -two items	42	41	2.4%
-special collection service -three items	47	46	2.2%
-special collection service -four items	52	51	2.0%
-special collection service -five items (maximum)	31	30	3.3%
-special collection service -fridges/freezers per unit			
<b>Green Waste Subscribed Collection Service</b>			
-annual subscription	35	35	0.0%



**FEEES AND CHARGES 2017/18**

Appendix D

**OPERATIONS & CUSTOMER SERVICES**

<u>CUSTOMER SERVICES</u>	<u>2017/18</u>	<u>2017/18</u>	<u>2017/18</u>	<u>2017/18</u>	<u>2016/17</u>	<u>2016/17</u>	<u>2016/17</u>	<u>2016/17</u>	<u>Increase</u>	<u>Increase</u>	<u>Increase</u>	<u>Increase</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>%</u>	<u>%</u>	<u>%</u>	<u>%</u>
<b>FRONT OF HOUSE</b>												
The main charges for facilities from 1st April 2015 (excluding VAT) are as follows:-												
<b>MAIDENHEAD</b>												
	Morning	Afternoon	Evening	All Day	Morning	Afternoon	Evening	All Day				
	8am-1pm	1pm-6.30pm	6.30pm-11.30pm	8am-11.30pm	8am-1pm	1pm-6.30pm	6.30pm-11.30pm	8am-11.30pm				
COMMERCIAL RATES:												
Desborough Suite	1,085	1,085	1,450	2,635	1,060	1,060	1,420	2,580	2.4%	2.4%	2.1%	2.1%
Auditorium	785	785	1,020	1,785	770	770	1,000	1,750	2.0%	2.0%	2.0%	2.0%
Receptions / Dinner Dance	435	435	1,085	1,635	425	425	1,060	1,600	2.4%	2.4%	2.4%	2.2%
Meeting Rooms (Per hour / per room)	97	97	123	97	95	95	120	95	2.1%	2.1%	2.5%	2.1%
Additional time per hour, or part of, after 11.30pm				408				400				2.0%
NON-COMMERCIAL RATES - WHOLE SUITE:												
DANCE SCHOOLS / THEATRE GROUPS / BOROUGH BASED REGISTERED CHARITIES												
Rehearsal / Set up (Monday-Friday)	71	71	127	214	70	70	125	210	1.4%	1.4%	1.6%	1.9%
Rehearsal / Set up (Saturday)	102	102	164	296	100	100	160	290	2.0%	2.0%	2.5%	2.1%
Rehearsal / Set up (Sunday)	102	102	179	306	100	100	175	300	2.0%	2.0%	2.3%	2.0%
Performance / Function	164	164	225	510	160	160	220	500	2.5%	2.5%	2.3%	2.0%
Additional time per hour, or part of, after 11.30pm				118				115				2.6%
 Kitchen Hire-Price on application												
 Kitchen (Unavailable Mon-Fri 8am-4pm)												

## OPERATIONS &amp; CUSTOMER SERVICES

	<u>2018/19</u>	<u>2017/18</u>	<u>2017/18</u>	<u>2017/18</u>	<u>2016/17</u>	<u>2016/17</u>	<u>2016/17</u>	<u>Increase</u>	<u>Increase</u>	<u>Increase</u>	<u>Increase</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>%</u>	<u>%</u>	<u>%</u>	<u>%</u>
<b>CUSTOMER SERVICES</b>											
<b>REGISTRARS</b>											
	Super-intendent Registrar	Super-intendent Registrar	Registrar	Super-intendent Registrar	Super-intendent Registrar	Registrar	Super-intendent Registrar				
<b>General Searches</b>											
	General Search in indexes in Office not exceeding 6 successive hours		n/a		18	n/a			0.0%		
<b>Certificates</b>											
	Issue of Standard Certificate of Birth, Death or Marriage		4		10	4			0.0%	0.0%	
	Issuing a short certificate of birth		n/a		10	n/a			0.0%		
	Issuing a certificate of birth, marriage or death (other than at first registration)		7		n/a	7				0.0%	
	Express service for certificates		n/a		10	n/a			0.0%		
<b>Marriages</b>											
	Attending outside office to be given notice of marriage of house-bound or detained person		n/a		40	n/a			0.0%		
	Entering a notice of marriage in a marriage notice book		n/a		35	n/a			0.0%		
	Attending a Marriage at a registered building		84		n/a	84				0.0%	
	Attending a Marriage at the Register Office		45		n/a	45				0.0%	
<b>Certification Of Worship And Registration For Marriage</b>											
	Certification of a place of meeting for religious worship		n/a		28	n/a			0.0%		
	Registration of a building for the solemnisation of marriages		n/a		120	n/a			0.0%		
	Licensing an outside venue for weddings and civil partnerships		1,700			1,680			1.2%		
	Additional rooms		515			510			1.0%		
<b>Marriage and Civil Partnership Ceremonies:</b>											
	Mondays to Thursdays	495	490	480	490	485	475	485	1.0%	1.0%	1.1%
	Fridays and Saturdays	550	545	535	545	540	530	540	0.9%	0.9%	0.9%
	Sunday and Bank Holiday	610	605	605	605	600	600	600	0.8%	0.8%	0.8%
<b>Maidenhead Ceremony Room</b>											
	Monday to Thursday	210	204	184	204	200	180	200	2.4%	2.0%	2.2%
	Friday to Saturday	275	275	265	275	270	260	270	0.0%	1.9%	1.9%
	The ceremony room is not available for Sunday Bookings										
<b>Citizenship Ceremonies</b>											
	Per Ceremony					80			0.0%		
	Private Citizenship Ceremonies - Register Office										
	Mondays to Thursdays					135		120	12.5%		
	Fridays and Saturdays					270		260	3.8%		
	The ceremony room is not available for Sunday Bookings										
<b>Baby Naming And Reaffirmation (inclusive of VAT)</b>											
	Register Office - Monday to Friday					230		210	9.5%		
	Register Office - Saturday					270		240	12.5%		
	Outside Venues - Monday to Friday					335		280	19.6%		
	Outside Venues - Saturday					410		380	7.9%		
	Outside Venues - Sunday					490		400	22.5%		
<b>Nationality Checks (inclusive of VAT)</b>											
	Single Application:										
	Adult					85		80	6.3%		
	Child under 18					60		55	9.1%		
	Changing the name on a venue license					35		30	16.7%		

<b>OPERATIONS &amp; CUSTOMER SERVICES</b>
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	<u>2017/18</u>	<u>2016/17</u>	<u>Increase</u>
<b>REVENUES &amp; BENEFITS SERVICES</b>			
<b>DEPUTYSHIP</b>	<b>£</b>	<b>£</b>	<b>%</b>
<b>Estates Winding Up Fee - Level 1</b>			
Work undertaken would include the basic requirements and assume that there is a valid will and next of kin / solicitor in place to administer the estate:			
Notify DWP	220	214	2.7%
Notify Court of Protection / Office of the Public Guardian			
Notify other financial institutions			
Complete BD8			
Settle funeral and other final bills			
Distribute estate to executors			
<b>Estates Winding Up Fee - Level 2</b>			
Work undertaken would include some or all the basic requirements above, plus any of the additional			
Completion of final account report for Court of Protection	270	267	1.3%
Advising or assisting on the completion of Probate applications			
Referring the estate to Treasury Solicitors			
Liaising with Treasury Solicitors			
<b>Estates Winding Up Fee - Level 3</b>			
Work undertaken would include some or all of levels 1 and 2, plus the additional work of:			
Collecting Death Certificate	380	375	1.4%
Registering the death			
Arranging the funeral			
<b>OFFICE OF THE PUBLIC GUARDIAN / COURT OF PROTECTION</b>			
<b>Remuneration of Local Authority deputies</b>			
The following fixed rates of remuneration will apply where the court appoints a holder of an office in a public authority to act as deputy:		Excluding VAT	
Category I Work up to and including the date upon which the court makes an order appointing a deputy for property and affairs	670	670	0.0%
Category II Annual management fee where the court appoints a local authority deputy for property and affairs, payable on the anniversary of the court order:			
a) For the first year	700	700	0.0%
b) For the second and subsequent years	585	585	0.0%
Where the net assets of 'P' are below £16,000, the local authority Deputy for property and affairs may take an annual management fee not exceeding 3% of P's net assets on the anniversary of the court order appointing the local authority as deputy			
Category III Annual property management fee to include work involved in preparing property for sale, instructing agents, conveyancers, etc or the ongoing maintenance of property including management and letting of a rental property.	270	270	0.0%
Category IV Preparation and lodgement of an annual report or account to the Public Guardian	195	195	0.0%

## OPERATIONS &amp; CUSTOMER SERVICES

		2017/18	2016/17	Increase
		£	£	%
<b>HIGHWAYS &amp; TRANSPORT</b>				
<b>Other Highway Services</b>				
Provision Of Accident Information (For 3 Years Records For Road Up To 1Km/ Over 1km Pro-Rata)	Flat Fee:	132.00	130.00	1.5%
Provision Of Accident Information (For 5 Years Records For Road Up To 1Km/ Over 1km Pro-Rata)	Flat Fee:	221.00	217.00	1.8%
Provision Of Existing Traffic Signal Data	Flat Fee:	166.00	163.00	1.8%
Provision Of Personal Injury Accident Database & Traffic Flow Management System Statistics	Flat Fee:	221.00	217.00	1.8%
Traffic Count Information (For Up To 2 Count Stations)	First Station Charge, Flat Fee:	221.00	217.00	1.8%
Traffic Count Information (For Up To 2 Count Stations)	Each Additional Station, Flat Fee:	112.00	110.00	1.8%
Provision Of Junction Traffic Model Data	dependant on complexity of model:	100 - 1,000		
Access To/Use Of Borough Traffic Computer Model		5,280.00	5,175.00	2.0%
Research Into Archives (Where Not Part Of Statutory Function)	Minimum Charge Applies:	211.00	207.00	1.9%
- charge after 3 hrs	Per Hour:	53.00	52.00	1.9%
Provision Of Hard Copy Of Statutory Records (Viewing Only Free Of Charge and available via our website)		53.00	52.00	1.9%
Provision Of Supplementary Information		105.00	103.00	1.9%
Site Inspection:				
- up to 3 hours	Per Inspection:	138.00	135.00	2.2%
- over 3 hours	Per Inspection:	221.00	217.00	1.8%
Dropped Crossing Vehicle Application Fee	Flat Fee Plus Vat:	148.00	145.00	2.1%
<b>Highway Licences</b>				
S115 Provision Of Amenities On The Highway				
- Street Café _ application fee (3 year licence), (£150 refund if refused)		475.00	465.00	2.2%
Fee for 'straight forward' renewals -		107.00	105.00	1.9%
-street cafes- area fee	Per m2:	107.00	105.00	1.9%
- display of goods - Application fee if licence is issued, £150 refund if refused (town centre areas)	Per m2:	475.00	465.00	2.2%
- display of goods - Application fee if licence is issued, £50 refund if refused (non-town centre areas)	Per m2:	107.00	105.00	1.9%
Display of goods Area fee (For 3 years)	Per m2:	107.00	105.00	1.9%
Unauthorised Use Of The Highway				
- removal and storage of tables and chairs and display of goods- flat fee (plus daily charge)	Flat Fee:	107.00	105.00	1.9%
- removal and storage of tables and chairs and display of goods- (daily charge)	Per Day:	22.50	22.00	2.3%
- removal and storage of 'A' boards	Per Item:	107.00	105.00	1.9%
S116 Extinguishment Of Adopted Highways And Rights Of Way (NB- Advertising costs above will include Vat.)	Actual cost + advertising cost, min of:	5,280.00	5,175.00	2.0%
S139 Control Of Builders Skips				
- admin fee per application (plus weekly charge below)	Per Application	58.00	57.00	1.8%
- weekly charge (Week1)	Plus:	18.00	17.75	1.4%
- weekly charge (Weeks 2 - 4)	Plus:	21.00	20.75	1.2%
- weekly charge (Thereafter)	Plus:	32.50	32.00	1.6%
- removal of builders skips	Actual Costs, At A Minimum Of:	214.00	210.00	1.9%
S169 Scaffolding Licences				
- residential		143.00	140.00	2.1%
-commercial (additional charges apply after 2nd week)		434.00	425.00	2.1%
-commercial - additional charge	Charge Per Wk After 2nd Week Plus £10/m2 (Below) Per Week Or Part:	35.50	35.00	1.4%
-commercial - additional charge (per m2)	Plus Charge Per m2:	10.80	10.60	1.9%
S172 Hoarding Licences				
- additional charge	Charge Per Wk After 2nd Week Plus £10/m2 (Below) Per Week Or Part:	35.75	35.00	2.1%
- additional charge (per m2)	Plus Charge Per m2:	10.80	10.60	1.9%

**OPERATIONS & CUSTOMER SERVICES**

		<u>2017/18</u>	<u>2016/17</u>	<u>Increase</u>
		£	£	%
Other Structures - inc cranes	Flat fee plus area fee	490.00	480.00	2.1%
- additional charge (per m2)	Plus Charge Per m2:	10.80	10.60	1.9%
Mobile Access Platforms	Flat fee Plus area fee below Per Week Or Part:	245.00	240.00	2.1%
- additional charge (per m2)	Plus Charge Per m2:	5.50	5.30	3.8%
Filming - inc internal consultation	Actual Cost Plus 20% Admin Fee			
S184 Construction Of Vehicle Crossings				
- admin fee domestic		143.00	140.00	2.1%
- admin fee commercial		614.00	600.00	2.3%
S142 Licence To Plant And Maintain Shrubs, Trees, Etc.				
- minimum charge (discretion to reduce fees) for non-commercial	Minimum:	530.00	520.00	1.9%
- minimum charge (discretion to reduce fees) for commercial	Maximum:	1,060.00	1,040.00	1.9%
S154 Cutting Or Felling Trees Etc Overhanging The Highway	Actual Costs, To A Minimum Of:	330.00	325.00	1.5%
S178 Apparatus Over Highway - (banners/signs) (discretion to reduce charge)		210.00	207.00	1.4%
S171 Deposition Of Building Materials, Rubbish, Etc And Temporary Excavation Of The Highway				
-charge per act (plus licence fee below):		163.00	160.00	1.9%
-licence fee	Plus:	112.00	110.00	1.8%
S179 Control Of Construction Of Cellars Under Streets	Actual			
S180 Control Of Openings Into Cellars, Under Streets, Pavement Lights, Etc	Actual			
S176/177 Construction Over Highway/Canopies	Flat Fee Plus Area Fee	632.00	620.00	1.9%
- additional charge (per m2)	Plus Charge Per m2:	11.00	11.00	0.0%
<b>Temporary Traffic Regulation Orders</b>				
S14. Road Traffic Regulations	Flat Fee including Advertising Costs:	1,690.00	830.00	103.6%
S16A Road Traffic Act 1984/ Major Event	Flat Fee including Advertising Costs:	2,450.00	830.00	195.2%
Access Protection Markings		107.00	105.00	1.9%
Suspension of Parking Controls	Flat Fee	847.00	830.00	2.0%
Introduction of temporary parking controls	Flat Fee including Advertising Costs:	1,690.00	830.00	103.6%
Assistance With Development Of Temporary Traffic Plans	Per Hour:	87.00	85.00	2.4%
N.B. Charges for Charitable and Community Interest events will be reduced or waived at the discretion of the Director of Operations, with the agreement of the Lead Member for Highways. The organisers will however remain responsible for all costs associated with advertising.	Actual Cost		130.00	-100.0%
<b>Other Traffic Management Charges</b>				
Application For Temporary Traffic Signals (Not NRSWA) (Includes Vat)		168.00	165.00	1.8%
Switching On/Off Permanent Traffic Signals				
- working hours:	Minimum Charge:	325.00	320.00	1.6%
- evenings, and Saturdays:	Minimum Charge:	490.00	480.00	2.1%
- Sundays and bank holidays:	Minimum Charge:	650.00	640.00	1.6%
Hourly Charge For Temporary Traffic Signals (Not NRSWA)				
- traffic sensitive streets	Per Hour	168.00	165.00	1.8%
- other streets	Per Hour	56.00	55.00	1.8%
- surcharge for peak hour operation	Per Hour	138.00	135.00	2.2%
Special Signage				
-application of tourist/ visitor information signs		112.00	110.00	1.8%
-installation of tourist/ visitor information signs	Actual Cost Plus 20% Admin Fee			
-application of shopping/ business signs		224.00	220.00	1.8%
-installation of shopping/ business signs	Actual Cost Plus 20% Admin Fee			
S50 Placing Temporary Traffic Counter/ CCTV Camera On The Highway		112.00	110.00	1.8%
Unauthorised Survey Equipment On The Highway		224.00	220.00	1.8%
Bike-ability Training	Per Pupil:	5.00	5.00	0.0%

## OPERATIONS &amp; CUSTOMER SERVICES

	2017/18	2016/17	Increase	
	£	£	%	
<b>HIGHWAY DEVELOPMENT CONTROL CHARGES FOR ADOPTED AND UNADOPTED ROADS</b>				
S38/278 Fees (based on costs of infrastructure construction - index linked)				
-up to £1.0m construction costs (Minimum Charge £2,500)	13% but minimum charge of	3,165.00	3,105.00	1.9%
-over £1.0m construction costs	13% but minimum charge of	3,165.00	3,105.00	1.9%
-For structures/roads not being adopted- Technical Approval		3,605.00	3,535.00	2.0%
-renegotiation of S278/38 Contract Period		1,055.00	1,035.00	1.9%
-4.8m wide block paved road + two 2m verges		1,100.00	1,080.00	1.9%
-5.0m wide road, two 2m footways and two 1m verges		1,370.00	1,345.00	1.9%
-5.5m wide road, two 2m footways and two 1m verges		1,660.00	1,625.00	2.2%
-6.7m wide road, two 2.5m footways and two 1m verges		2,200.00	2,160.00	1.9%
-individual 2.0m footpath including lighting		495.00	485.00	2.1%
Travel Plans (to cover approval and 5 years monitoring)				
-Checking and approving interim and final travel plans small developments (one off fee)		875.00	545.00	60.6%
-Checking and approving interim and final travel plans standard developments (one off fee)		1,750.00	810.00	116.0%
-Checking and approving interim and final travel plans large/complex developments (one off fee)		3,500.00	1,080.00	224.1%
Auditing Of Road Safety Audits		475.00	465.00	2.2%
Design Of Street Lighting Schemes		368.00	360.00	2.2%
Relocation Of Street Light Equipment				
-Residential	Single Item:	163.00	160.00	1.9%
		Actual Cost	Actual Cost	
		Plus 20%	Plus 20%	
		Admin Fee	Admin Fee	
-Commercial				
Technical Approval Of Traffic Signals				
-Standard (Four Way) Installation		630.00	620.00	1.6%
-Complex Installation		1,055.00	1,035.00	1.9%
<b>Highway Commuted Sums:</b>				
-soakaways over 20 years		17,750.00	16,000.00	10.9%
-high friction surfacing over 5 years	Per m2:	10.00	9.00	11.1%
-pumping stations over 10 years	Minimum:	16,320.00	16,000.00	2.0%
-standard street lighting over 20 years		1,100.00	1,080.00	1.9%
-ornamental lighting over 20 years	Per Item:	1,815.00	1,780.00	2.0%
-traffic signals over 20 years per single pole	Per Item:	12,625.00	12,375.00	2.0%
-extra height pole	Per Item:	13,700.00	13,435.00	2.0%
-cantilever pole	Per Item:	14,940.00	14,650.00	2.0%
		£540/m2 &	£537/m2 &	
		£1,100 over	£1,089	
		1m2	over 1m2	
-illuminated traffic signs and bollards over 10 years	Minimum:	825.00	810.00	1.9%
-illuminated traffic signs and bollards over 10 years	Per Item:	14,320.00	14,040.00	2.0%
-road markings 50% of initial cost		50% of initial	50% of	
-CCTV cameras over 10 years		cost	initial cost	
		50% of initial	50% of	
		cost	initial cost	
Pedestrian Safety Barriers (Cost to be agreed between local authority and contractor)				
Trees on adopted highway (standard tree up to 12cm girth) each		550.00	540.00	1.9%
Trees on adopted highway (heavy standard tree between 12cm to 14cm girth) each		663.00	650.00	2.0%
Trees on adopted highway (extra heavy standard tree between 14cm to 20cm girth) each		1,010.00	990.00	2.0%
		£1,245 min to £5,400 max		
Trees on adopted highway (semi-mature tree 20cm girth or larger) each	Per m2:	9.25	9.00	2.8%
Grass cutting on adopted highway	Per m2:	94.00	92.00	2.2%
Shrubs and planting areas maintenance				
Other Commuted Sums		Full cost or by agreement		
Developer site Signage				
-Application Fee (Up to 1 m2, thereafter, pro-rata)		107.00	105.00	1.9%
-Inspection Fee		64.00	63.00	1.6%
-Removal Of Illegal Signs		211.00	207.00	1.9%
<b>Rights Of Way</b>				
S118 Stopping Up of Footpaths, Bridleways and Restricted Byways	Actual Costs Plus Advertising Minimum Of:	1,265.00	1,240.00	2.0%
S119 Diversion of Footpaths, Bridleways and Restricted Byways	Actual Costs Plus Advertising Minimum Of:	1,265.00	1,240.00	2.0%
S257 Town & Country Planning Act 1980 Diversion Orders	Actual Costs Plus Advertising Minimum Of:	1,265.00	1,240.00	2.0%
S1 & 14 Road Traffic Regulation Act 1984 Traffic Regulation Orders	Actual Costs Plus Advertising costs			
(NB- Advertising costs above include Vat.)				
Provision Of Hard Copy Of Definitive Map Extract (Viewing Only Free Of Charge)		53.00	52.00	1.9%
Land Owner Declaration (Highways Act 1980/ Commons Act 2006)		362.00	355.00	2.0%
Land Owner Declaration (Highways Act 1980/ Commons Act 2006) - Subsequent Declaration		53.00	52.00	1.9%

**OPERATIONS & CUSTOMER SERVICES**

	<u>2017/18</u>	<u>2016/17</u>	<u>Increase</u>
	<u>£</u>	<u>£</u>	<u>%</u>
<b><u>HIGHWAYS &amp; TRANSPORT</u></b>			
<b>New Roads &amp; Street Works Act Inspections</b>			
S74 NRSWA Charges For Late Completions			-
S76 NRSWA Inspection Fees			-
S50 NRSWA private road repairing licences:-			-





OPERATIONS & CUSTOMER SERVICES			
	2017/18	2016/17	Increase
	£	£	%

**PARKING SERVICE**

	No. of Spaces Chargeable	Free			
Alexandra, Windsor *	198				
Up To 1 Hour			1	1	0.0%
Up To 1 Hour Discounted			0.50	0.50	0.0%
1 To 2 Hours			2	2	0.0%
1 To 2 Hours Discounted			1	1	0.0%
2 To 3 Hours			3	3	0.0%
2 To 3 Hours Discounted			1.50	1.50	0.0%
3 To 4 Hours			4.50	4	12.5%
4 To 5 Hours			6	6	0.0%
Over 5 Hours			9	8	12.5%
Evenings (7pm - Midnight)			1.50	1.50	0.0%
Evenings (7pm - Midnight) - Residents			Free	Free	
Midnight To 9am			Free	Free	
Sundays & Bank Holidays			Daily Charge	Daily Charge	
Season Tickets (Per Annum)			1,050	1,050	0.0%
Season Tickets (1 Month)			95	95	0.0%
Season Tickets (3 Months)			275	275	0.0%
Season Tickets (6 Months)			575	575	0.0%
Motorcycle Bays			Free	Free	
Alma Road, Windsor* (See Separate Tariff For Windsor Dials)	130				
Up To 1 Hour			1	1	0.0%
Up To 1 Hour Discounted			0.50	0.50	0.0%
1 To 2 Hours			2	2	0.0%
1 To 2 Hours Discounted			1	1	0.0%
2 To 3 Hours			3	3	0.0%
2 To 3 Hours Discounted			1.50	1.50	0.0%
3 To 4 Hours			4.50	4	12.5%
4 To 5 Hours			6	6	0.0%
Over 5 Hours			9	8	12.5%
Evenings (7pm - Midnight)			1.50	1.50	0.0%
Evenings (7pm - Midnight) - Residents			Free	Free	
Midnight To 9am			Free	Free	
Sundays & Bank Holidays			Daily Charge	Daily Charge	
Season Tickets (Per Annum)			1,050	1,050	0.0%
Season Tickets (1 Month)			95	95	0.0%
Season Tickets (3 Months)			275	275	0.0%
Season Tickets (6 Months)			575	575	0.0%
Ascot High Street	98		Free	Free	
The Avenue, Datchet*	113				
Up To 1 Hour			0.50	0.50	0.0%
Up To 1 Hour Discounted			Free	Free	
1 To 2 Hours			1	1	0.0%
1 To 2 Hours Discounted			Free	Free	
2 To 3 Hours			2.50	2.50	0.0%
3 To 4 Hours			3.50	3.50	0.0%
Over 4 Hours			5	5	0.0%
Evenings (6pm - 9am)			Free	Free	
Sundays & Bank Holidays			Free	Free	
Season Tickets (Per Annum)			750	750	0.0%
Season Tickets (1 Month)			67.50	68	0.0%
Season Tickets (3 Months)			200	200	0.0%
Season Tickets (6 Months)			400	400	0.0%

## OPERATIONS &amp; CUSTOMER SERVICES

		2017/18	2016/17	Increase
		£	£	%
<b>PARKING SERVICE</b>				
	No. of Spaces			
	Chargeable			
	Free			
Boulter's Lock, Maidenhead	87			
Up To 3 Hours		0.50	0.50	0.0%
Up To 3 Hours Discounted		Free	Free	
Over 3 Hours		1	1	0.0%
Evenings (7pm - Midnight)		0.50	0.50	0.0%
Sundays & Bank Holidays		Daily Charge	Daily Charge	
Bowden Rd, Sunninghill	15	Free	Free	
Braywick Nature Park, Maidenhead (8am - 9pm)	12	Free	Free	
Braywick Park, Maidenhead (9am - 5pm Mon - Fri)	48			
Less than 3 Hours		Free	Free	
Over 3 Hours		5	5	0.0%
Brockenhurst Road, S. Ascot	12	Free	Free	
Centrica, Windsor (Saturdays, Sundays & Bank Holidays In Peak Periods Only- Locked at 7pm)	122			
Under 4 Hours		2.50	2.50	0.0%
Under 4 Hours Discounted		1	1	0.0%
Over 4 Hours		4	4	0.0%
Over 4 Hours Discounted		2	2	0.0%
Clewer Memorial, Windsor (Dawn To Dusk)	50	Free	Free	
Coronation Road, Littlewick Green	24	Free	Free	
Desborough Park, Maidenhead	18	Free	Free	
East Berks College, Windsor (Saturdays, Sundays, Bank Holidays & College Holidays Only)	112			
Up To 1 Hour		1	1	0.0%
1 To 2 Hours		1.50	1.50	0.0%
2 To 3 Hours		2	2	0.0%
3 To 4 Hours		3	3	0.0%
Over 4 Hours		6	6	0.0%
Evenings (7pm - Midnight)		1.50	1.50	0.0%
Evenings (7pm - Midnight) - Residents		Free	Free	
Midnight To 9am		Free	Free	
Sundays & Bank Holidays		3	2	50.0%
Eton Court, Eton	57			
Up To 1 Hour		1	1	0.0%
Up To 1 Hour Discounted		0.50	0.50	0.0%
1 To 2 Hours		2	2	0.0%
1 To 2 Hours Discounted		1	1	0.0%
2 To 3 Hours		3	3	0.0%
2 To 3 Hours Discounted		1.50	1.50	0.0%
3 To 4 Hours		6	6	0.0%
4 To 5 Hours		8	8	0.0%
Over 5 Hours		10	10	0.0%
Evenings After 7pm		Free	Free	
Evenings (7pm - Midnight) - Residents		Free	Free	
Season Tickets (Per Annum)		900	900	0.0%
Season Tickets (1 Month)		80	80	0.0%
Season Tickets (3 Months)		240	240	0.0%
Season Tickets (6 Months)		480	480	0.0%
Eton Wick (Haywards Mead)	25	Free	Free	
Grenfell Park, Maidenhead (Dawn - Dusk)	18	Free	Free	

## OPERATIONS &amp; CUSTOMER SERVICES

	No. of Spaces Chargeable	Free	2017/18	2016/17	Increase
			£	£	%
<b>PARKING SERVICE</b>					
Grove Road, Maidenhead (2 Hours Maximum Stay Except after 7pm)*	82				
Up To 30 Mins			0.50	0.50	0.0%
Up To 30 Mins Discounted			0.30	0.30	0.0%
30 Mins To 1 Hour			1	1	0.0%
30 Mins To 1 Hour Discounted			0.50	0.50	0.0%
1 To 2 Hours			2	2	0.0%
1 To 2 Hours Discounted			0.90	0.90	0.0%
Evenings (7pm - Midnight)			1.50	1.50	0.0%
Evenings (7pm - Midnight) - Residents			Free	Free	
Midnight To 9am			Free	Free	
Sundays & Bank Holidays			Free	Free	
Guards Club, Maidenhead (Dawn - Dusk)		20	Free	Free	
Hines Meadow M.S, Maidenhead*	1,280				
Up To 1 Hour			1	1	0.0%
Up To 1 Hour Discounted			0.60	0.60	0.0%
1 To 2 Hours			1.80	1.80	0.0%
1 To 2 Hours Discounted			1.20	1.20	0.0%
2 To 3 Hours			2.50	2.50	0.0%
2 To 3 Hours Discounted			1.90	1.90	0.0%
3 To 4 Hours			3.50	3.50	0.0%
4 To 5 Hours			4	4	0.0%
Over 5 Hours			6	5.50	9.1%
Evenings (7pm - Midnight)			1.50	1.50	0.0%
Evenings (7pm - Midnight) - Residents			Free	Free	
Midnight To 9am			Free	Free	
Sundays & Bank Holidays			Free	Free	
Season Tickets (Per Annum)			750	750	0.0%
Season Tickets (1 Month)			67.50	68	0.0%
Season Tickets (3 Months)			200	200	0.0%
Season Tickets (6 Months)			400	400	0.0%
Home Park, Windsor	181				
Up To 1 Hour			0.70	0.70	0.0%
1 To 2 Hours			1.50	1.50	0.0%
2 To 4 Hours			3	2.50	20.0%
Over 4 Hours			5	5	0.0%
Evenings After 4pm, Weekends & Bank Holidays			Free	Free	
Season Tickets (Per Annum)			625	625	0.0%
Season Tickets (1 Month)			60	60	0.0%
Season Tickets (3 Months)			170	170	0.0%
Season Tickets (6 Months)			330	330	0.0%
Horton Road, Datchet*	65				
Up To 1 Hour			0.10	0.10	0.0%
Up To 1 Hours Discounted			Free	Free	
1 To 2 Hours			0.20	0.20	0.0%
Up To 2 Hours Discounted			Free	Free	
2 To 3 Hours			0.50	0.50	0.0%
3 To 4 Hours			1	1	0.0%
Over 4 Hours			5	5	0.0%
Evenings (6pm - 9am)			Free	Free	
Sundays & Bank Holidays			Free	Free	
High Street, Hurley		60	Free	Free	

OPERATIONS & CUSTOMER SERVICES

		2017/18	2016/17	Increase
		£	£	%
<b>PARKING SERVICE</b>				
	No. of Spaces			
	Chargeable			
	Free			
King Edward VII Ave, Windsor	192			
Up To 1 Hours		1	1	0.0%
1 To 2 Hours		2	2	0.0%
2 To 3 Hours		3	3	0.0%
3 To 4 Hours		4.50	4	12.5%
4 To 5 Hours		5.50	5	10.0%
Over 5 Hours		6.50	6	8.3%
Evenings (7pm - Midnight)		1.50	1.50	0.0%
Evenings (7pm - Midnight) - Residents		Free	Free	
Midnight To 9am		Free	Free	
Sundays & Bank Holidays		Daily Charge	Daily Charge	
Season Tickets (Per Annum)		900	900	0.0%
Season Tickets (1 Month)		80	80	0.0%
Season Tickets (3 Months)		240	240	0.0%
Season Tickets (6 Months)		480	480	0.0%
King Edward VII Hospital, Windsor (Weekends From 6pm Friday, and Bank Holidays Only)	150			
Up To 2 Hours		1	1.00	0.0%
2 To 4 Hours		2	2	0.0%
Over 4 Hours		5	5	0.0%
Evenings (6pm - Midnight)		Free	Free	
Evenings (6pm - Midnight) - Residents		Free	Free	
Midnight To 9am		Free	Free	
Sundays & Bank Holidays		Daily Charge	Daily Charge	
Meadow Lane, Eton	102			
Up To 1 Hour		1	1	0.0%
Up To 1 Hour Discounted		0.50	0.50	0.0%
1 To 2 Hours		2	2	0.0%
1 To 2 Hours Discounted		1	1	0.0%
2 To 3 Hours		3	3	0.0%
2 To 3 Hours Discounted		1.50	1.50	0.0%
3 To 4 Hours		6	6	0.0%
4 To 5 Hours		8	8	0.0%
Over 5 Hours		10	10	0.0%
Evenings After 7pm		Free	Free	
Evenings (7pm - Midnight) - Residents		Free	Free	
Season Tickets (Per Annum)		900	900	0.0%
Season Tickets (1 Month)		80	80	0.0%
Season Tickets (3 Months)		240	240	0.0%
Season Tickets (6 Months)		480	480	0.0%
Nicholsons M.S, Maidenhead*	734			
Up To 30 Mins		0.50	0.50	0.0%
Up To 30 Mins Discounted		0.30	0.30	0.0%
30 Mins To 1 Hour		1	1	0.0%
30 Mins To 1 Hour Discounted		0.60	0.60	0.0%
1 To 2 Hours		2	2	0.0%
1 To 2 Hours Discounted		1.20	1.20	0.0%
2 To 4 Hours		3	3	0.0%
2 To 4 Hours Discounted		2	2	0.0%
4 To 5 Hours		6	6	0.0%
Over 5 Hours		9.50	9.50	0.0%
Evenings (7pm - Midnight)		1.50	1.50	0.0%
Evenings (7pm - Midnight) - Residents		Free	Free	
Midnight To 9am		Free	Free	
Sundays & Bank Holidays		Free	Free	
Season Tickets (Per Annum)		1,350	1,350	0.0%
Season Tickets (1 Month)		125	125	0.0%
Season Tickets (3 Months)		360	360	0.0%
Season Tickets (6 Months)		700	700	0.0%
Oakengrove, Maidenhead (Dawn - Dusk)	50	Free	Free	
Oak Lane (Annual Contract Spaces For Residents Only)		60	60	0.0%

**OPERATIONS & CUSTOMER SERVICES**

		<u>2017/18</u>	<u>2016/17</u>	<u>Increase</u>
		<u>£</u>	<u>£</u>	<u>%</u>
<b>PARKING SERVICE</b>				
	No. of Spaces			
	Chargeable			
Queens Road, Sunninghill	Free 52	Free	Free	
River St, Windsor *	145			
Up To 1 Hour		4	4	0.0%
Up To 1 Hour Discounted		1.50	1.50	0.0%
1 To 2 Hours		6	6	0.0%
1 To 2 Hours Discounted		3	3	0.0%
2 To 3 Hours		8	8	0.0%
2 To 3 Hours Discounted		4.50	4.50	0.0%
3 To 4 Hours		10	10	0.0%
3 To 4 Hours Discounted		8	8	0.0%
4 To 5 Hours		12	12	0.0%
4 To 5 Hours Discounted		10	10	0.0%
Over 5 Hours		15	15	0.0%
Over 5 Hours Discounted		12	12	0.0%
Evenings (9pm - 9am)		Free	Free	
Sundays & Bank Holidays		Daily Charge	Daily Charge	
Romney Lock, Windsor	94			
Up To 1 Hour		1	1	0.0%
1 To 2 Hours		2	2	0.0%
2 To 3 Hours		3	3	0.0%
3 To 4 Hours		4.50	4	12.5%
4 To 5 Hours		5.50	5	10.0%
Over 5 Hours		6.50	6	8.3%
Evenings (7pm - Midnight)		1.50	1.50	0.0%
Evenings- Residents		Free	Free	
Midnight To 9am		Free	Free	
Sundays & Bank Holidays		Daily Charge	Daily Charge	
Season Tickets (Per Annum)		900	900	0.0%
Season Tickets (1 Month)		80	80	0.0%
Season Tickets (3 Months)		240	240	0.0%
Season Tickets (6 Months)		480	480	0.0%
Stafferton Way M.S, Maidenhead	576			
Daily Charge		5	5	0.0%
Evenings (7pm - Midnight)		1.50	1.50	0.0%
Evenings (7pm - Midnight) - Residents		Free	Free	
Midnight To 9am		Free	Free	
Sundays & Bank Holidays		Free	Free	
Season Tickets (Per Annum)		700	700	0.0%
Season Tickets (1 Month)		65	65	0.0%
Season Tickets (3 Months)		190	190	0.0%
Season Tickets (6 Months)		380	380	0.0%
Sunningdale (London Road) (Closed between 6.45am - 8.45am)	210	Free	Free	
Sutton Road, Cookham	18	Free	Free	

**OPERATIONS & CUSTOMER SERVICES**

		<u>2017/18</u>	<u>2016/17</u>	<u>Increase</u>
		<u>£</u>	<u>£</u>	<u>%</u>
<b>PARKING SERVICE</b>				
	No. of Spaces			
	Chargeable			
	Free			
Town Hall, Maidenhead* (Saturdays, Bank Holidays, and Evenings After 5pm Only)	111			
Up To 1 Hour		1	1	0.0%
Up To 1 Hour Discounted		0.50	0.50	0.0%
1 To 2 Hours		1.50	1.50	0.0%
1 To 2 Hours Discounted		0.90	0.90	0.0%
2 To 3 Hours		2.50	2.50	0.0%
2 To 3 Hours Discounted		1.50	1.50	0.0%
3 To 4 Hours		4	4	0.0%
Over 4 Hours		6.50	6.50	0.0%
Evenings (5pm - Midnight)		1.50	1.50	0.0%
Evenings (5pm - Midnight) - Residents		Free	Free	
Midnight To 9am		Free	Free	
Sundays		Free	Free	
Town Moor, Maidenhead	28	Free	Free	
Upper Village Road, Sunninghill	28	Free	Free	
Victoria Street M.S, Windsor *	206			
Up To 1 Hour		1.50	1.50	0.0%
Up To 1 Hour Discounted		0.50	0.50	0.0%
1 To 2 Hours		2.50	2.50	0.0%
1 To 2 Hours Discounted		1	1	0.0%
2 To 3 Hours		4	4	0.0%
2 To 3 Hours Discounted		1.50	1.50	0.0%
3 To 4 Hours		7	7	0.0%
4 To 5 Hours		10	10	0.0%
Over 5 Hours		11	11	0.0%
Evenings (7pm - Midnight)		1.50	1.50	0.0%
Evenings (7pm - Midnight) - Residents		Free	Free	
Midnight To 9am		Free	Free	
Sundays & Bank Holidays		Daily Charge	Daily Charge	
West Street, Maidenhead (3 Hours Maximum Stay Except After 7pm)*	59			
Up To 30 Mins		0.50	0.50	0.0%
Up To 30 Mins Discounted		0.30	0.30	0.0%
30 Mins To 1 Hour		1	1	0.0%
30 Mins To 1 Hour Discounted		0.50	0.50	0.0%
1 To 2 Hours		2	2	0.0%
1 To 2 Hours Discounted		0.90	0.90	0.0%
2 To 3 Hours		3	3	0.0%
2 To 3 Hours Discounted		2	2	0.0%
Evenings (7pm - Midnight)		1.50	1.50	0.0%
Evenings (7pm - Midnight) - Residents		Free	Free	
Midnight To 9am		Free	Free	
Sundays & Bank Holidays		Free	Free	

<b>OPERATIONS &amp; CUSTOMER SERVICES</b>				
		<u>2017/18</u>	<u>2016/17</u>	<u>Increase</u>
		<u>£</u>	<u>£</u>	<u>%</u>
<b>PARKING SERVICE</b>				
	No. of Spaces			
	Chargeable			
	Free			
Windsor Dials (via Alma Road), Windsor (charges apply between 9am and 7pm on Saturdays, Sundays And Bank Holidays only)	250			
Up To 1 Hour		1	1	0.0%
Up To 1 Hour Discounted		0.50	0.50	0.0%
1 To 2 Hours		2	2	0.0%
1 To 2 Hours Discounted		1	1	0.0%
2 To 3 Hours		3	3	0.0%
2 To 3 Hours Discounted		1.50	1.50	0.0%
3 To 4 Hours		4	4	0.0%
4 To 5 Hours		6	6	0.0%
Over 5 Hours		8	8	0.0%
Evenings (7pm - Midnight)		1.50	1.50	0.0%
Evenings (7pm - Midnight) - Residents		Free	Free	
Midnight To 9am		Free	Free	
Sundays & Bank Holidays		Daily Charge	Daily Charge	
Windsor Library	15			
Up To 30 Mins		0.20	0.20	0.0%
Up To 1 Hour		2.50	2.50	0.0%
1 To 2 Hours		4.50	4.50	0.0%
Evenings (7pm - Midnight)		1.50	1.50	0.0%
Evenings (7pm - Midnight) - Residents		Free	Free	
Midnight To 9am		Free	Free	
Sundays & Bank Holidays		Free	Free	
York House, Windsor (Saturday, Sundays, Bank Holidays & Weekday Evenings After 6pm)	92			
Weekends & Bank Holidays (Up To 4 Hours Charge)		3	3	0.0%
Weekends & Bank Holidays (Over 4 Hours Charge)		6	6	0.0%
Evenings (Any Day) (6pm - Midnight)		1.50	1.50	0.0%
Evenings (Any Day) (6pm - Midnight) - Residents		Free	Free	
Midnight To 9am		Free	Free	
Alma Road Coach Park, Windsor (Discounts Available for Tickets Bought In Advance- See RBWM Website)	74			
Up To 1 Hour - Entry		10	10	0.0%
Up To 4 Hours		20	20	0.0%
Up To 10 Hours		30	30	0.0%
Prepaid Tickets (10 Hours)		25	25	0.0%
Prepaid Tickets (4 Hours)		17.50	17.50	0.0%
Cars (6pm - Midnight Only)		1.50	1.50	0.0%
Leisure Complex Car Park - Maidenhead (Monday-Sunday Daily Charges between 09.00hrs - Midnight)	248			
Up to 30 mins		0.50	0.40	25.0%
Up to 60 mins		0.90	0.80	12.5%
Up to 90 mins		1.30	1.20	8.3%
Up to 2 Hours		1.50	1.50	0.0%
Up to 3 Hours		2.50	2.50	0.0%
Up to 4 Hours		6	4	50.0%
Over 4 Hours		8	8	0.0%
Midnight to 09.00 Hours		Free	Free	
Bank Holidays		Daily Charge	Daily Charge	
Leisure Complex Car Park - Windsor (Daily Charges between 09.00hrs - 21.00hrs)	249			
Up to 30 mins		0.40	0.30	33.3%
Up to 60 mins		0.80	0.70	14.3%
Up to 2 Hours		1.30	1.20	8.3%
Up to 3 Hours		2.70	2.50	8.0%
Up to 4 Hours		8	8	0.0%
Up to 5 Hours		10	10	0.0%
Over 5 Hours		13	13	0.0%
21.00 to 09.00 Hours		Free	Free	
Bank Holidays		Daily Charge	Daily Charge	
<b>Total Car Park Spaces</b>	<b>5,822</b>		<b>688</b>	

## OPERATIONS &amp; CUSTOMER SERVICES

	2017/18	2016/17	Increase
	£	£	%
<b>PARKING SERVICE</b>			
	No. of Spaces		
	Chargeable	Free	
<b>On-Street Parking</b>			
Barry Avenue *			
Up To 1 Hour	1	1	0.0%
Up To 1 Hour Discounted	Free	Free	
1 To 2 Hours	2	2	0.0%
1 To 2 Hours Discounted	1	1	0.0%
St. Leonards Road (Shops) *			
Up To 1 Hour	0.30	0.30	0.0%
Up To 1 Hour Discounted	Free	Free	
1 To 2 Hours	1	1	0.0%
1 To 2 Hours Discounted	0.60	0.60	0.0%
Central (Includes Datchet Road, Park Street, Sheet Street, Victoria Street, Farm Yard & Thameside (1 Hour Maximum Stay)*			
Up To 1 Hour	0.60	0.60	0.0%
Up To 1 Hour Discounted	Free	Free	
Albert St, Alma Rd, Beaumont Rd, Bexley St, Clarence Rd, Duke St, Fawcett Rd, Frances Rd, Oxford Rd, Queens Rd, Vansittart Rd, Stovell Rd. (Where Charges Apply Mon-Fri 8.30am - 5.30pm)			
Up To 1 Hour	0.30	0.30	0.0%
Up To 1 Hour Discounted	Free	Free	
1 To 2 Hours	0.70	0.70	0.0%
1 To 2 Hours Discounted	0.30	0.30	0.0%
Alma Rd, Clarence Rd, St Leonards Rd. (Where Charges Apply Mon-Sun 8am - 8pm)			
Up To 1 Hour	0.30	0.30	0.0%
Up To 1 Hour Discounted	Free	Free	
1 To 2 Hours	0.70	0.70	0.0%
1 To 2 Hours Discounted	0.30	0.30	0.0%
Alexandra Rd, Claremont Rd, Devereux Rd, Dorset Rd, Grove Rd, St Leonards Ave, St Marks Rd, Helena Rd*			
Up To 1 Hour	0.40	0.40	0.0%
Up To 1 Hour Discounted	Free	Free	
The Avenue & Windsor Road (Datchet)*			
Up To 1 Hour	0.50	0.50	0.0%
Up To 1 Hour Discounted	Free	Free	
1 To 2 Hours	1	1	0.0%
2 To 3 Hours	2	2	0.0%
3 To 4 Hours	2.50	2.50	0.0%
Over 4 Hours	4.50	4.50	0.0%
Eton (2 Hour Maximum Stay)*			
Up To 30 Mins	0.20	0.20	0.0%
Up To 30 Mins Discounted	0.10	0.10	0.0%
Up To 1 Hour	1	1	0.0%
Up To 1 Hour Discounted	0.60	0.60	0.0%
<b>Other Parking Fees And Charges</b>			
<b>Penalty Charge Notices</b>			
Higher Level Contraventions	70	70	0.0%
-Discounted If Paid Within 14 Days	35	35	0.0%
Lower Level Contraventions	50	50	0.0%
-Discounted If Paid Within 14 Days	25	25	0.0%



<b>OPERATIONS &amp; CUSTOMER SERVICES</b>
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	<u>2017/18</u>	<u>2016/17</u>	<u>Increase</u>
	<u>£</u>	<u>£</u>	<u>%</u>
<b>PARKING SERVICE</b>			
	No. of Spaces		
	Chargeable      Free		
<b>Business Permits</b>			
Business Parking Permits			
Windsor: Outer Areas			
First Permit	450	450	0.0%
Second Permit	500	500	0.0%
Third Permit	550	550	0.0%
Windsor: Inner Areas	200	200	0.0%
Eton and Datchet:			
First Permit	100	100	0.0%
Second Permit	250	250	0.0%
Third Permit	375	375	0.0%
Fourth Permit	500	500	0.0%
<b>Resident Parking Permits</b>			
First Permit	Free	Free	
Second Permit	Free	Free	
Over 60's and Registered Disabled Permits	Free	Free	
Third Permit (Montague Road)	Free	Free	
Fourth Permit (Montague Road)	Free	Free	
<b>Visitor Vouchers (Per Voucher)</b>			
Standard Vouchers (24 Hours)	2	2	0.0%
- Discounted For Over 60's	0.50	0.50	0.0%
6 Hour Vouchers	1	1	0.0%
- Discounted For Over 60's	0.50	0.50	0.0%
2 Hours Vouchers	Free	Free	
Dependant Permits	Free	Free	
<b>Parking Suspensions and Dispensations</b>			
Suspension Of Parking Bay (Per Bay)	20	20	0.0%
Parking Dispensations - 1st Day	20	20	0.0%
Parking Dispensations - Additional Days	5	5	0.0%
Parking Dispensations - 1 Week	40	40	0.0%
Parking Dispensations - 2 Weeks	70	70	0.0%
Parking Dispensations - 3 Weeks	100	100	0.0%
Parking Dispensations - 4 Weeks	125	125	0.0%
Special Parking/ Access Permit	50	50	0.0%

\* Discounted rates are available to Advantage card holders

<b>OPERATIONS &amp; CUSTOMER SERVICES</b>
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	<u>2017/18</u>	<u>2016/17</u>	<u>Increase</u>
	£	£	%
<b>STREET NAMING &amp; NUMBERING</b>			
Fees are including VAT			
- Research into Archives (where not part of statutory function) set as a minimum of	206	202	2.0%
- Research into Archives (where not part of statutory function) charge per hour after 3 hours	52	51	2.0%
- Provision of Hard Copy of Plans (A4)	52	51	2.0%
- Provision of Supplementary Information	109	107	1.9%
Street Naming & Numbering (Existing Properties)			
-Change of address for existing properties	123	121	1.7%
-Street Name Change	371	364	1.9%
-Rename street where requested by residents base charge	37	36	2.8%
-Rename street where requested by residents advertising	1,455	1,429	1.8%
Street Naming & Numbering (New Properties) Fees are exempt of VAT			
-Numbering & naming of new properties			
-New Developments 1	123	121	1.7%
-New Developments 2	246	242	1.7%
-New Developments 3	371	364	1.9%
-New Developments 4	494	485	1.9%
-New Developments 5	617	606	1.8%
-New Developments 6-25	868	853	1.8%
-New Developments 26+	1,208	1,187	1.8%
Additional Charge Including Naming Of A Street	180	177	1.7%

OPERATIONS & CUSTOMER SERVICE

	<u>2017/18</u>	<u>2016/17</u>	<u>Increase</u>
	<u>£</u>	<u>£</u>	<u>%</u>
<b>COMMUNITY, PROTECTION AND ENFORCEMENT SERVICES</b>			
<b>ENVIRONMENTAL PROTECTION</b>			
Dog Faeces Fixed Penalty Notice	52	52	0.0%
Environmental Protection Property	85	82	3.7%
Environmental Protection Act - LA Pollution Prevention Control	Dependant On Type Of Process Tested	If Process Tested	
Freezer Failure Certificate	138.24	138.24	0.0%
Scrap Metal Licensing			
- Collector Licence	200	200	0.0%
- Site Licence	300	300	0.0%
<b>ENVIRONMENTAL HEALTH- COMMERCIAL SERVICES</b>			
Water Sampling		Laboratory costs plus officer hourly rate	officer hourly rate
Private Water Supplies		Laboratory costs	tutory maximums
Health & Safety Work Act S28	Cost Of Officer Time + 15% Admin, Minimum Charge Of:	75	74
			1.8%
Riding Establishments			
- first application	390	382	2.1%
- renewal (plus vet's fees if appropriate)	225	221	1.8%
Animal Boarding, Breeding Of Dogs, Pet Animals and Shops			
- first application	315	310	1.6%
- renewal (plus vet's fees if appropriate)	190	188	1.1%
Dangerous Animals			
- first application	250	245	2.0%
- renewal (plus vet's fees if appropriate)	160	156	2.6%
Performing Animals	110	109	0.9%
Ear Piercing/Acupuncture/Electrolysis and Tattooing			
- registration of premises and one practitioner	200	195	2.6%
- each additional practitioner	60	56	7.1%
Zoo Licence First Application	£393 plus Vets fees plus officer time at hourly rate over four year licence period	per licence period	
Zoo Licence Renewal	£342 plus Vets fees plus officer time at hourly rate over six year licence period	per licence period	
<b>TRADING STANDARDS</b>			
Weights & Measures Fees	Weights & Measures Inspector Hourly Rate Of:	55	52
Petroleum Licences	Set Externally - Will Be Available From 1st April On Website	April On Website	
Explosives Licences	Set Externally - Will Be Available From 1st April On Website	April On Website	
Poisons Licences	Set Externally - Will Be Available From 1st April On Website	April On Website	
<b>RESIDENTIAL SERVICES</b>			
Domestic Pest Control Service		Set by SDK site for latest fees	
		Environmental Ltd:	
		See website for	
		latest fees	
Housing Act Notice		Officer time + 15% admin	me + 15% admin
Enforcement - Works in default		Officer time + 15% admin	me + 15% admin
Houses In Multiple Occupation (HMO Licences)			
-basic compliance with 5 bedrooms		715	700
-additional rooms	Per Additional Room:	25	25
-renewal of licence		380	375
			1.3%
<b>The Smoke And Carbon Monoxide Alarm (England) Regulations 2015 - Penalty Charges</b>			
First offence	£2000 reduced to £1000 if paid within 14 days		New
Second offence	3,000		New
Third and subsequent offences	5,000		New
<b>COMMUNITY SAFETY/ ANTI SOCIAL BEHAVIOUR</b>			
Fixed Penalty Litter Fine (First Offence)	75	75	0.0%
Fixed Penalty Litter Fine (First Offence)- Paid within 10 Days	50	50	0.0%

## OPERATIONS &amp; CUSTOMER SERVICE

	<u>2017/18</u>	<u>2016/17</u>	<u>Increase</u>
	<u>£</u>	<u>£</u>	<u>%</u>
<b>LICENSING/ ENFORCEMENT TEAM</b>			
<b>Licensing Of Hackney Carriages And Private Hire Vehicles</b>			
For 1-5 Vehicles	265	265	0.0%
For 6-10 Vehicles	440	440	0.0%
For 11-15 Vehicles	615	615	0.0%
For 16-20 Vehicles	790	790	0.0%
For 21 Vehicles And Over	1,035	1,035	0.0%
For 30 Vehicles And Over	1,420	1,420	0.0%
Drivers Annual Licence	100	100	0.0%
Drivers Dual Licence	160	160	0.0%
Transfer Of Driver Or Vehicle Licence	37	37	0.0%
Badge Replacement	10	10	0.0%
Knowledge Test	16	16	0.0%
Meter Test	27	27	0.0%
Carriage Licence	255	255	0.0%
Replacement Plate	10	10	0.0%
<b>Licensing Act 2003</b>			
Personal Licences			Prices set by statute - to be advised
Annual Fee for Premises Licences:-			Prices set by statute - to be advised
Sexual Venue Licensing (Per Premises)	5,090	5,000	1.8%
Sex Shop Licences (Per Premises)	5,090	5,000	1.8%
<b>Gambling Act 2005 (3 Tariff Levels Set By Statute, RBWM Complies With Higher Level)</b>			
<b>Betting Premises (excluding Tracks)</b>			
New Application	3,000	3,000	0.0%
Annual Fee	600	600	0.0%
Application To Vary	1,500	1,500	0.0%
Application To Transfer	1,200	1,200	0.0%
Application For Re-Instatement	1,200	1,200	0.0%
Application For Provisional Statement	3,000	3,000	0.0%
Licence Application (Prov.Statement Holders)	1,200	1,200	0.0%
Copy Licence	25	25	0.0%
Notification Of Change	50	50	0.0%
<b>Tracks</b>			
New Application	2,500	2,500	0.0%
Annual Fee	1,000	1,000	0.0%
Application To Vary	1,250	1,250	0.0%
Application To Transfer	950	950	0.0%
Application For Re-Instatement	950	950	0.0%
Application For Provisional Statement	2,500	2,500	0.0%
Licence Application (Prov.Statement Holders)	950	950	0.0%
Copy Licence	25	25	0.0%
Notification Of Change	50	50	0.0%
<b>Safety of Sports Ground Act 1975</b>			
Issuing of a safety certificate	1,000	0	New
Amendment of a safety certificate	500	0	New
Replacement of a safety certificate	500	0	New
Transfer of a safety certificate	500	0	New
Cancellation of a safety certificate	500	0	New
<b>Adult Gaming Centre</b>			
New Application	2,035	2,000	1.8%
Annual Fee	1,020	1,000	2.0%
Application To Vary	1,020	1,000	2.0%
Application To Transfer	1,225	1,200	2.1%
Application For Re-Instatement	1,225	1,200	2.1%
Application For Provisional Statement	2,035	2,000	1.8%
Licence Application (Prov.Statement Holders)	1,225	1,200	2.1%
Copy Licence	30	25	20.0%
Notification Of Change	30	25	20.0%
<b>Other Statutory Licences</b>			
Street Trading	3,054	3,000	1.8%

**FEES AND CHARGES 2017/18**

Appendix D

**OPERATIONS & CUSTOMER SERVICES**

	2017/18	2017/18	2016/17	2016/17	Increase	Increase	
	£	£	£	£	%	%	
<b>LIBRARIES</b>							
<b>OVERDUE RETURNS (PER LOAN PERIOD):</b>							
	Per Day	Max. per Item	Per Day	Max. per Item			
Adult Books & Magazines	0.20	10	0.20	10	0.0%	0.0%	
Children's/Teenage Books & Magazines	0.05	10	0.05	10	0.0%	0.0%	
CDs/Tapes/Playaway Audio Books	0.20	10	0.20	10	0.0%	0.0%	
DVDs / CD-ROMs/Video Games	0.80	10	0.80	10	0.0%	0.0%	
<b>AUDIO / VISUAL LOAN CHARGES:</b>							
	Non Advantage Card Holder	Advantage Card Holder	Non Advantage Card Holder	Advantage Card Holder			
Adult - CDs	per item for 3 weeks						
	1 to 2 discs	2.50	2.40	2.50	2.40	0.0%	0.0%
	3 to 6 discs	3.20	3	3.20	3	0.0%	0.0%
	7 or more discs	3.20	3	3.20	3	0.0%	0.0%
Adult - Tapes	per item for 3 weeks						
	1 to 2 tapes	1.90	1.80	1.90	1.80	0.0%	0.0%
	3 or more tapes	2	1.90	2	1.90	0.0%	0.0%
Playaway Audio Books		2.55	2.30	2.55	2.30	0.0%	0.0%
DVDs	per item for 1 week						
	New released titles-first 8 weeks in stock	3	2.85	3	2.85	0.0%	0.0%
	Single Disc in stock for longer than 8 weeks	2.70	2.50	2.70	2.50	0.0%	0.0%
<b>RESERVATIONS:</b>							
Adult books & Magazines	Books from SELMS partnership libraries	3	3	3	3	0.0%	0.0%
Inter-Library Loans	Standard Rate	7	6.50	7	6.50	0.0%	0.0%
Inter-Library Loans	Student Discount Rate (with ID)	2	2	2	2	0.0%	0.0%
Urgent and Specialists	Current full British Library charges will apply	POA	POA	POA	POA		
Music scores and play sets		POA	POA	POA	POA		
LIBRARY EVENTS:	Children (minimum)	3.50	3	3.50	3	0.0%	0.0%
	Adults (minimum)	5.50	5.00	5.50	5	0.0%	0.0%
<b>REFERENCE LIBRARY SERVICES:</b>							
Printing from Electronic Information sources - per A4 sheet							
	Black and White	0.20	0.20	0.20	0.20	0.0%	0.0%
	Colour	0.40	0.40	0.40	0.40	0.0%	0.0%
3D Printing	Set up per job	4	4				
3D Printing	Per 15 minutes (or part)	1	1				
Copying of photographs - per print	Scan and laser print	7.50	6.50	7.50	6.50	0.0%	0.0%
	Photographic print	32	30	32	30	0.0%	0.0%
Research	Per 15 minutes (or part) (first 30 mins free)	9.50	7.50	9.50	7.50	0.0%	0.0%
<b>PHOTOCOPYING:</b>							
Per A4 copy	Black and White	0.15	0.15	0.15	0.15	0.0%	0.0%
Per A3 copy	Black and White	0.30	0.30	0.30	0.30	0.0%	0.0%
Per A4 copy	Colour	0.35	0.35	0.35	0.35	0.0%	0.0%
Per A3 copy	Colour	0.65	0.65	0.65	0.65	0.0%	0.0%

**FEES AND CHARGES 2017/18**

Appendix D

**OPERATIONS & CUSTOMER SERVICES**

		2017/18		2017/18		2016/17		2016/17	<u>Increase</u>	<u>Increase</u>
		Non Advantage Card Holder £		Advantage Card Holder £		Non Advantage Card Holder £		Advantage Card Holder £		
FAX:										
Sending in UK	1st sheet	1.60		1.35		1.60		1.35	0.0%	0.0%
	Each subsequent sheet	0.75		0.70		0.75		0.70	0.0%	0.0%
Sending to European Countries	1st sheet	3		2.60		3		2.60	0.0%	0.0%
	Each subsequent sheet	1.65		1.55		1.65		1.55	0.0%	0.0%
Sending to rest of world	1st sheet	5		4.50		5		4.50	0.0%	0.0%
	Each subsequent sheet	2.80		2.50		2.80		2.50	0.0%	0.0%
Receiving - per message		1.75		1.45		1.75		1.45	0.0%	0.0%
Printing from Microform & Microfiche	Per A4 copy	0.50		0.50		0.50		0.50	0.0%	0.0%
	Handling P&P (minimum)	1.10		1.10		1.10		1.10	0.0%	0.0%
	Printing from customer's microform	0.50		0.40		0.50		0.40	0.0%	0.0%
LOST AND DAMAGED ITEMS:										
Out of print adult books		15		15		15		15	0.0%	0.0%
Out of print children's books		7.50		7.50		7.50		7.50	0.0%	0.0%
Damaged Books & Magazines -per volume / issue										
Damage to new items										
One or more pages damaged to affect issue										
Water damage / Chewed books										
Scribbling all over book, underlining etc.										
Damage to plastic jacket		1.60		1.50		1.60		1.50	0.0%	0.0%
LOST AND DAMAGED ITEMS:										
Audio Visual Items	Lost or damaged tapes	25		25		25		25	0.0%	0.0%
Audio Visual Items	Lost or damaged CDs	25		25		25		25	0.0%	0.0%
Replacement membership card		2		2		2		2	0.0%	0.0%
ROOM & EXHIBITION HIRE (All Libraries):										
		£		£		£		£		
Commercial Organisations-per hour		35				35			0.0%	
Commercial Organisations-per 1/2 day		85				85			0.0%	
Commercial Organisations-per day		135				135			0.0%	
Non-Commercial Organisations (charged services) per hour		26.25				26.25			0.0%	
Non-Commercial Organisations (charged services) per 1/2day		52.50				52.50			0.0%	
Non-Commercial Organisations (charged services) per day		81				81			0.0%	
Other Borough Based Community Groups-per hour		12				12			0.0%	
Other Borough Based Community Groups-per 1/2day		30.30				30.30			0.0%	
Other Borough Based Community Groups-per day		40.40				40.40			0.0%	
(Kitchen facilities included in all rates per hire, refreshments price ph on app.)										
Cancellation fee for bookings cancelled within one month		20% of fee				20% of fee				
Weekly or 'subsequent day' rates negotiable										

FEES AND CHARGES 2017/18

Appendix D

OPERATIONS & CUSTOMER SERVICES

	2017/18	2017/18	2016/17	2016/17	Increase	Increase
<b>INTERVIEW ROOM</b>						
Commercial Organisations-per hour	20				New	
Commercial Organisations-per 1/2 day	45				New	
Commercial Organisations-per day	72				New	
Non-Commercial Organisations (charged services) per hour	15				New	
Non-Commercial Organisations (charged services) per 1/2day	29				New	
Non-Commercial Organisations (charged services) per day	45				New	
Other Borough Based Community Groups-per hour	5				New	
Other Borough Based Community Groups-per 1/2day	15				New	
Other Borough Based Community Groups-per day	23				New	
STUDY CARRELL per hour	7				New	
<b>USE OF LIBRARY COMPUTER:</b>						
Per half hour, to 'Guest' (non-members)	1		1		0.0%	
Per half hour, to Library Members	0.50		0.50		0.0%	
(Advantage Card Holders to have 45 minutes use per day free of charge)						
Per additional half hour to Advantage Card holders	0.50		0.50		0.0%	
Library Members aged 12-17	Free		Free			
<b>MUSEUM</b>						
<b>ENTRY FEE</b>						
Museum only	Free		Free			
Museum & Conducted/Audio Tour of Guildhall	Free		Free			
Museum and Local Studies Collection	Free		Free			
<b>IMAGE USE CHARGES:</b>						
	£	£				
	EU Rights	World Rights	EU Rights	World Rights		
Commercial Use						
Book	64	75	63	74	1.6%	1.4%
Exhibition	64	75	63	74	1.6%	1.4%
Journal / Magazine	64	75	63	74	1.6%	1.4%
Book Jacket	82	92	81	90	1.2%	2.2%
TV/Film per image screened	82	92	81	90	1.2%	2.2%
DVD or CD-Rom	82	92	81	90	1.2%	2.2%
Postcard, Calendar, Publicity Brochure etc	82	92	81	90	1.2%	2.2%
Website	n/a	92	n/a	90		2.2%
Other Use	POA	POA	POA	POA		
Invoice Admin Fee	57.50	57.00	56.50	56	1.8%	1.8%

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## OPERATIONS &amp; CUSTOMER SERVICES

ALLOTMENTS	2017/18	2017/18	2016/17	2016/17	Increase	% Increase	
	£	£	£	£	%		
The scale of charges for Maidenhead allotments per 250 sq.m. per annum:-							
Grade of Plot -	A+	280		275		1.8%	
	A	75		70		7.1%	
	B	65		60		8.3%	
<b>CEMETERIES AND CHURCHYARDS</b>							
		Non-Residents	Residents	Non-Residents	Residents	Non-Residents	Residents
<b>STANDARD BURIAL:</b>							
Grant of exclusive right of burial for 50 years, including right to erect memorial		2,480	1,240	2,430	1,215	2.1%	2.1%
Burial Fees							
For three	- Braywick Cemetery only	2,440	1,220	2,400	1,200	1.7%	1.7%
For two		2,080	1,040	2,040	1,020	2.0%	2.0%
For two	- Oakley Green Cemetery only	2,080	1,040	2,040	1,020	2.0%	2.0%
For one		1,880	940	1,850	925	1.6%	1.6%
Child 7 to 17 years		895	448	880	440	1.7%	1.8%
Child up to 6 years		428	214	420	210	1.9%	1.9%
Additional charge for a casket		800	400	780	390		
<b>INFANT BURIAL:</b>							
Grant of exclusive right of burial for 50 years, including right to erect memorial		585	295	575	290	1.7%	1.7%
Burial Fee		224	112	220	110	1.8%	1.8%
<b>CREMATION PLOT:</b>							
Grant of exclusive right of burial for 50 years, including right to erect memorial		1,210	605	1,190	595	1.7%	1.7%
Burial Fee		648	326	635	320	2.0%	1.9%
<b>CREMATION CHAMBER:</b>							
Grant of exclusive right of burial for 10 years and interment of ashes, including right to erect memorial - Oakley Green Cemetery only		1,300	650	1,280	640	1.6%	1.6%
Renew grant of exclusive right of burial for a further 10 years		640	320	625	315	2.4%	1.6%
Re-open for a second interment of ashes		448	224	440	220	1.8%	1.8%
<b>MEMORIALS:</b>							
Additional inscription / replacement stone		44	44	43	43	2.3%	2.3%
Wall plaque		55	55	54	54	1.9%	1.9%
Crementation tablet		55	55	54	54	1.9%	1.9%
Vase or book on cremation plot or grave		55	55	54	54	1.9%	1.9%
Reservation of wall plaque for 7 years		109	55	107	54	1.9%	1.9%
Stake in Ground Plaque - prices from:-		158	158	155	155	1.9%	1.9%
<b>MISCELLANEOUS:</b>							
Record research fee		55	55	54	54	1.9%	1.9%
Reservation - grave or cremation plot for 7 years ( renewal at 50% of current rate)		1,220	610	1,200	600	1.7%	1.7%
Inter cremated remains in Garden of Remembrance		188	188	185	185	1.6%	1.6%
Interment outside prescribed hours (minimum charge)		219	219	215	215	1.9%	1.9%
Minimum cost for specific needs		219	219	215	215	1.9%	1.9%
Private grave registration transfer		55	55	54	54	1.9%	1.9%
Hire of chapel		163	163	160	160	1.9%	1.9%
Copy of Deed		55	55	54	54	1.9%	1.9%
<b>PARKS AND OPEN SPACES</b>							
<b>FOOTBALL:</b>							
Grade A Pitch			1,650		1,625		1.5%
Grade B Pitch			1,250		1,230		1.6%
Mini Football Pitch - Marked 2hr session			Free		Free		
<b>RUGBY:</b>							
Braywick / Home Park			2,090		2,055		1.7%
Mini Rugby Pitch - Marked 2hr session			Free		Free		
<b>CRICKET:</b>							
Home Park			2,830		2,780		1.8%
<b>LAWN TENNIS:</b>							
Home Park			1,300		1,275		2.0%
<b>MISCELLANEOUS:</b>							
Royal Windsor Dog Show			7,700		7,000		10.0%
Triathlon			6,600		6,000		10.0%
Horse Show			7,700		7,000		10.0%
Ockwells Dog Show			650		600		8.3%



## CORPORATE &amp; COMMUNITY SERVICES

PLANNING, DEVELOPMENT & REGENERATION	2017/18	2016/17	% Increase from 2016/17
	£	£	£
<b>BUILDING CONTROL</b>			
Fees set by Shared Service			
<b>PLANNING</b>			
<b>Pre-Application Advice excluding VAT</b>			
The fees for pre-application planning advice are charged on the Planning Unit's Pre-Application Charging Protocol and charged on an individual cost basis relating to the different types of staff required. Schemes subject to a Planning Performance Agreement would be considered outside of this schedule with a bespoke fee arrangement. Charges for using the transport model are in addition to those set out below and will be agreed prior to instruction. Charges for review of viability studies also sit outside of this and will be agreed on a case by case basis.			
Householder	140	138	1.4%
Local community groups	71	70	1.4%
Advertisements	140	138	1.4%
Telecommunications	323	317	1.9%
Listed buildings - internal alterations to single houses or local community groups	140	138	1.4%
Listed buildings - extensions where planning permission not required	140	138	
<b>Residential</b>			
1 unit	283	278	1.8%
2-6 units	495	486	1.9%
6-9 units	795		
10-24 units	1,050	909	15.5%
25 -49 units	2,500	1,899	31.6%
50+ units	5,235	2,399	118.2%
100 + units	7,216		
150+ units	9,277		
<b>Non-residential</b>			
Less than 200 sq.m. floorspace	495	278	78.1%
200-999 sq.m. floorspace	925	486	90.3%
1000-2000 sq.m. floorspace	1,933	909	112.7%
2000-5000 sq.m.	3,044	1,899	60.3%
5000 - 10000 sq.m. floorspace	5,235	2,399	118.2%
10,000 + sq.m. floorspace	7,216		
All forms of development where service available: case officer up to principal planner	216.50	Hourly Rates	
Minerals / waste proposals	Hourly Rates	Hourly Rates	
Listed Buildings - other internal alterations	£257.50 per hour	Hourly Rates	
Specialist advice (Trees, highways, ecology)	£257.50 per hour		
Attendance of Head of Service/Director at a meeting	£324.50 per hour		
Requests for confirmation of compliance with an Enforcement Notice, Breach of Condition Notice or other similar Notice under the Planning Acts	202	198	2.0%
Requests to withdraw an extant Enforcement Notice, Breach of Condition Notice or other similar Notice under the Planning Acts	202	198	2.0%
		<b>2016/17</b>	
Planning History Search excl. VAT			
- Householder	per application	29	28
- All other Cases	per application	95	93
Planning Decisions and related Documents		12	11
Retrieval and copying from Archive of Planning Documents	£1.50 for A4 first page; 40p per sheet thereafter}	Variable	Variable
Administration fee for checking validity of a planning application		25% of the application fee	
<b>Trees and High Hedges</b>			
Pre application fees for Tree works	min fee	140	70
High Hedges Complaints		696	684
TPO Copy of	per TPO	29	28

**CORPORATE & COMMUNITY SERVICES**

**S106 Management, Maintenance, Compliance & Monitoring**

Major applications - non-refundable charge	757	744	1.7%	
Minor and Other applications - non-refundable charge	387	380	1.8%	
Discharge of non-financial obligations (e.g. Landscape Plans, Woodland Management Plans)	103	101	2.0%	
Monitoring of non-financial S106 Obligations	202	198	2.0%	
Monitoring & Management of Viability appraisals for development	Hourly Rates	Hourly Rate		
(Note: Charges for Checking & monitoring Travel Plans refer to Highway Charges)				
Legal fees S106 Bilateral - hourly rates	per hour	99	97	2.1%
Legal fees S106 unilateral undertakings (including proforma):				
Legal checking fees - Dependent on complexity		£1,103 min thereafter £99 per	£1,084 min thereafter £97 p h	
Legal fees S106 Deed of Variation		£365 min thereafter £99 per hour	£359 min thereafter £97 p h	
Legal Fees S111 Agreement (SANG mitigation)		£509 min thereafter £99 per hour		
Confirmation that the obligations of a S106 legal agreement have been discharged	per obligation	144	141	2.1%

**Strategic Access Management Monitoring**

Bedsit/1 bed dwelling	435
2 bed dwelling	575
3 bed dwelling	776
4 bed dwelling	883
5+ bed dwelling	1,150

**Suitable Alternative Natural Greenspace - Provision/Maintenance**

Bedsit/1 bed dwelling	7,368
2 bed dwelling	8,039
3 bed dwelling	8,944
4 bed dwelling	9,417
5+ bed dwelling	10,613

## CORPORATE &amp; COMMUNITY SERVICES

	<u>2017/18</u>	<u>2016/17</u>	<u>% Increase from</u> <u>2016/17</u>
	<u>£</u>	<u>£</u>	<u>£</u>
<b>LOCAL LAND CHARGES</b>			
<b>Table Of Search Fees</b>			
Standard Official Search (LLC1 and CON29R)	115	110	4.5%
Official Certificate of Search (Form LLC1 only)	38	36	5.6%
Enquiries of Local Authority (Form CON29R only) Part 1 Enquiries*	77	76	1.3%
Additional Parcels of Land (each)	60	58	3.4%
CON 290 Optional Enquiries of Local Authorities questions (dealing with all questions)*	140	137	2.2%
CON 290 Enquiries-with the original search (dealing with individual questions)	40	38	5.3%
*Standalone CON29R and CON290 searches attract an additional fee (one per search)	3	3	0.0%
Repeat Searches (LLC1 and CON29R) within 3 months of original search	50	49	2.0%
Component Data for CON29R Questions	On request	On request	
<b>LEGAL FEES</b>			
Legal Fees - joint S278/38 One-off minimum charge non-refundable, thereafter hourly rates	2,950	2,900	1.7%
Legal Fees - S38 One-off minimum charge non-refundable, thereafter hourly rates	2,950	2,900	1.7%
Legal Fees - Crane oversailing licence - charge dependant on complexity/urgency	£585 Min-£1,170 Max	£575 Min-£1,150 Max	1.7%
Legal Fees - Oversail licence- charge dependant on complexity/urgency	£585 Min-£1,170 Max	£575 Min-£1,150 Max	1.7%
Legal Fees - Undersail licence- charge dependant on complexity/urgency	£585 Min-£1,170 Max	£575 Min-£1,150 Max	1.7%
Legal Fees - Foreign pension attestation	62	61	1.6%
Legal Fees - Rectification of Community Register	1,035	1,015	2.0%

## CORPORATE &amp; COMMUNITY SERVICES

		<u>2017/18</u>	<u>2017/18</u>	<u>2017/18</u>	<u>2016/17</u>	<u>2016/17</u>	<u>2016/17</u>	<u>2016/17</u>	<u>% Increase</u>	<u>% Increase</u>	<u>% Increase</u>	<u>% Increase</u>																																																																										
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>from 2016/17</u>	<u>from 2016/17</u>	<u>from 2016/17</u>	<u>from 2016/17</u>																																																																										
									<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>																																																																										
<b>PUBLIC HALLS</b>																																																																																						
The main charges for facilities from 1st April 2016 (excluding VAT) are as follows:-																																																																																						
<b>GUILDHALL, WINDSOR</b>																																																																																						
COMMERCIAL RATES:																																																																																						
Morning	8am-1pm	680	325	-		670	320	-		1.5%	1.6%																																																																											
Afternoon	1pm-5.30pm	680	325	-		670	320	-		1.5%	1.6%																																																																											
Evening	6pm-11pm	1,570	428	-		1,540	420	-		1.9%	1.9%																																																																											
All Day	8am-11pm	2,580	695	-		2,535	685	-		1.8%	1.5%																																																																											
NON-COMMERCIAL RATES - WHOLE SUITE:																																																																																						
Borough Based Registered Charities	(Per hour / per room)	114	72	165		112	71	162		1.8%	1.4%	1.9%																																																																										
WEDDINGS AND CIVIL PARTNERSHIPS CEREMONIES ROOM HIRE																																																																																						
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		<u>2018/19</u>		<u>2017/18</u>		<u>2016/17</u>																																																																																
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CORPORATE & COMMUNITY SERVICES

	<u>2017/18</u>	<u>2016/17</u>	<u>% Increase from</u> <u>2016/17</u>
	£	£	£
<b>CONTRACTS &amp; BUSINESS DEVELOPMENT</b>			
<b>Film Unit Tariff</b>			
<b>Primary Rate</b>			
-Major Production Feature films and major TV productions. Substantial presence, significant equipment and ongoing disruption. Typically involving a large crew of 30+.	1,230	1,230	0.0%
-Large Production Film / TV productions. Dramas, adverts, corporate productions, music videos etc. creating some level of disruption and disturbance.	360	360	0.0%
-Medium Production Smaller set ups creating relatively little disturbance, usually for one day only with equipment and lights. Typical crew of 8+	255	255	0.0%
-Small Production Presenter to camera pieces, interviews. Includes little equipment and minimal disruption/presence	No Charge	No Charge	
-Student & Charity Productions Student films or charitable/community purpose, little disruption.	No Charge	No Charge	
<b>Facility Fee</b>			
-Standard Application Processing Application provided with over 1 weeks notice of filming date	80	68	17.6%
-Late Application Processing Application provided within 1 weeks notice of filming date	100	98	2.0%
-Additional Roads Processing - per every 5 additional roads Application lists 10 or more roads under locations to be processed on street works systems	40	30	33.3%
-Application Amendment	100	New Charge	
-Location Advice Any advice or research required that exceeds 1 hour of officer time	per hour 30	30	0.0%
-Site Visit Any requests for a film officer to visit the filming site on the day	per hour 50	50	0.0%
-Cancellation Application has been processed but requires cancellation 100% of agreed facility fees already incurred			
<b>Notes</b>			
Student and Charity Productions are exempt from facility fees also at the film officer's discretion - dependant on workload created by application			
Primary rates 'per day' can be negotiated at the officer's discretion			
When a primary rate is applied it forfeits the facility fee for the application process - however if location advice and/or site visit exceed £100 this is to be included			

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